

## Request for a water account statement

WaterNSW understands that you may need copies of your water account statements to manage your water account or to share information with your solicitor, conveyancer, real estate agent or water broker. Please note applications are generally processed in 3-5 business days.

### What you need to do

Please complete the form with a black/blue ink pen and use BLOCK letters. You can also type directly in this form. Once completed, please print and sign the form.

#### Submit your application form

- by post to **WaterNSW, PO Box 398, Parramatta NSW 2124**, or
- or email a scanned copy to [Customer.Helpdesk@waternsw.com.au](mailto:Customer.Helpdesk@waternsw.com.au)

If there is not enough space in the form, please attach additional pages to the back of the form.

### Privacy statement

The personal information you provide on this form will be used and protected in accordance with WaterNSW Privacy policy. It is being collected by WaterNSW and will be used for purposes related to assessing and processing your application, or in connection with the operation of any approval granted, or for research-related purposes such as customer surveys. It may be used from time to time to contact you about services WaterNSW provides.

WaterNSW will not disclose your personal information to anybody else unless authorised by law. The provision of this information is voluntary. However, if you choose not to provide the requested information we will not be able to process your application. You have the right to request access to, and correct details of, your personal information held by WaterNSW. Further information regarding privacy can be obtained from our website at [waternsw.com.au](http://waternsw.com.au)

If an approval is granted, the *Water Management Act 2000* requires that various details relating to the approval are to be recorded in the Register of Water Approvals kept by the Minister. Information recorded in the register is publicly available.

### Offences and penalties

It is an offence, under section 344 of the *Water Management Act 2000*, to make a statement that you know to be false or misleading in, or in connection with, this application.

A corporation found guilty of an offence against section 344 is liable to a penalty not exceeding \$2.002 million. An individual found guilty of an offence against section 344 is liable to a penalty not exceeding \$500,500. An access licence or approval may be suspended or cancelled under the *Water Management Act 2000* in certain circumstances. These include if the holder of the licence or approval is convicted of an offence under that Act.

### Section A: Your details

A1 Name		
A2 Postal address		
A3 Suburb	A4 State	A5 Postcode
A6 Phone		A7 Mobile phone
A8 Email		

### Section B: Your water access licence details

B1 Licence numbers
B2 Licence category <input type="checkbox"/> Regulated <input type="checkbox"/> Unregulated <input type="checkbox"/> Groundwater
B3 Water year(s) required Please note, current and two (2) previous water years can be provided with this application. For additional water years, an application under the <i>Government Information (Public Access) Act 2009</i> is required.

### Section C: Your solicitor/ conveyancer/ real estate agent or water broker details

c1 Name		
c2 Postal address		
c3 Suburb	c4 State	c5 Postcode
c6 Phone		c7 Mobile phone
c8 Email		

### Section D: Authorisation



Your authorisation: I, \_\_\_\_\_, hereby authorise and direct WaterNSW to provide water account statements in relation to the abovementioned water access licence/s to the solicitor/conveyancer/real estate agent/water broker specified above.

Name	Signature	Date
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#### Need help?

If you need further assistance, please contact our Customer Service Centre on 1300 662 077, Monday to Friday from 8 am to 5 pm or email [Customer.Helpdesk@waternsw.com.au](mailto:Customer.Helpdesk@waternsw.com.au)